



# THE CO-OPERATIVE CITY BANK LTD.

H.O: U.N.Bezbaruah Road, Silpukhuri, Guwahati -781003

Registration No. G-79/80

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H.O.- 200  
Guwahati- 260  
Ulubari-273  
Ganeshguri- 220  
Noonmati- 265  
Beltola- 920704  
Sixmile- 920704

No. CCB/HO/Recruitment/656/2017/

Date: 06/01/2017

## **POST OF IT EXECUTIVE**

The Cooperative City Bank Ltd., Guwahati invites applications from Indian National for the Post of one IT Executive on contractual basis.

For details please visit our website [www.ccbguwahati.com](http://www.ccbguwahati.com) . Last date of receipt of application is 16.1.2017.

## Advertisement for the contractual post of IT Executive

A.

Post	No. of vacancy	Educational qualification	Minimum age limit as on the date of application
IT Executive Pay: ₹ 25000.00 pm (fixed)	01	Essential: Must be Graduate in Computer Science/ Information Technology from a recognized university  Desirable: Working experience in Banking sector	Minimum 25 yrs Maximum 45 yrs.

B. Selection Procedure: Selection will be through Interview

C. General conditions:

- i. Only shortlisted candidates shall be called for interview.
- ii. Management reserves the right to raise the minimum educational qualification in the event of higher response and also to cancel the entire process of recruitment without assigning any reason thereof.
- iii. A candidate may be rejected at any stage if his/ her certificates/ testimonials etc. are not found to be in order or as per our requirement.
- iv. Application received after the last date of submission will neither be entertained nor returned.
- v. Candidates should submit applications by Registered Post/ Hand Delivery only.
- vi. No travelling allowance (TA) will be admissible to the candidates.

How to apply:

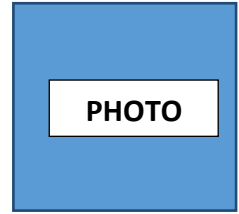
Candidates meeting the above criteria may apply:

- a. By downloading the Application form from the website [www.ccbguwahati.com](http://www.ccbguwahati.com)
- b. The Application form needs to be filled up in capital letters and duly signed by the applicant.
- c. A self-attested recent passport size photograph should be pasted on the Application form.
- d. A crossed demand draft/ payorder of Rs. 100/- (Rupees one hundred) only in favour of "The Cooperative City Bank Ltd." and payable at Guwahati along with self attested photocopies of all testimonials should be enclosed along with the form and forward in a sealed envelope super scribed with "Post applied for IT Executive" addressed to;

**The Chairman  
The Co-operative City Bank Ltd.  
U.N. Bezbaruah road, Silpukhuri  
Guwahati-781003**

**Last date of receipt of Application is 16.1.2017**

- e. Incomplete application will be summarily rejected.



1. Post applied for: IT Executive
2. Full Name :
3. Last name :
4. Gender (please tick):
5. Date of birth (dd/mm/yy):
6. Fathers name :
7. Nationality :
8. State of domicile:
9. Permanent address:
10. Marital status :
11. Category (please tick):

**12. Educational qualification:**

Sl no.	Qualification (as required for the post)	Percentage	Year of passing	Subjects	Institute/ University

**13. Experience:**

Name of the Organization with address.	From (mm/dd/yy)	To (mm/dd/yy)	Post held	Salary	Nature of duties

- Please use additional sheet if required.

14. Address for communication:

15. Email id:

16. Telephone/ Mobile number :

I hereby declare that the particulars stated in the application form are true, correct and complete to the best of my knowledge and belief and nothing has been concealed. In case any of the information is found to be false, incorrect and misleading at any stage, I shall have no claim against cancellation of my candidature and/or taking other legal action as deemed fit by the bank.

Signature of the candidate

Date:

**Enclosures:**

1. Certificates & Marksheets.
2. Age certificate
3. Experience certificate (if applicable)
4. A crossed demand draft of Rs. 100/- (Rupees One hundred only) in favour of "The Co-Operative City Bank Ltd" and payable at Guwahati.